

Report on use of Capacity Enhancement Grant (CEG) 2023/24

Name of school:

Maryknoll Fathers' School (Secondary Section)

No. of operating classes:

24

Area	Major Area(s) of Concern	Implementation Plan	Benefits Anticipated	Implementation Schedule	Resources Required	Performance Indicators	Assessment Mechanism	Person-in-charge
Academic	Teaching Putonghua to junior classes	Employ a contract teacher to teach Putonghua to junior classes and assist in activities concerning Putonghua and reading.	Teach Putonghua to junior classes and support library.	Sept 2023 to Aug 2024	Salary for contract teacher [\$333,900]	Satisfactory performance in appraisal	Performance appraisal and lesson observation	Head of Learning and Teaching Development
Academic	Cater for learner diversity.	Employ teaching assistants to provide assistance to students during free periods or after school.	Better support to our students	Sept 2023 to Aug 2024	Salary for teaching assistants [\$183,660.27]	Satisfactory performance in appraisal	Performance appraisal	Head of Learning Enhancement
IT	Provide technical support to teachers for smooth implementation of IT in education.	Employ 0.3 full-time Technical Support Services Officer to IT in education	Help teachers resolve problems and support issues arising from use of computer facilities	Sept 2023 to Aug 2024	Part of salary for full-time Technical Support Services Officer [\$41,882.4]	Satisfactory performance in appraisal	Performance appraisal	Head of IT

Summary

Income for 2023-24	(A)	\$666,935.00
Projected Total Expenses up to 31/8/2024	(B)	\$559,442.67
Project surplus at 31/8/2024	(A) – (B)	\$107,492.33