

Plan on use of Capacity Enhancement Grant (CEG) 2024/25

Name of school:

Maryknoll Fathers' School (Secondary Section)

No. of operating classes:

24

Area	Major Area(s) of Concern	Implementation Plan	Benefits Anticipated	Implementation Schedule	Resources Required	Performance Indicators	Assessment Mechanism	Person-in-charge
Academic	Teach Putonghua to junior classes	Employ a full-time contract teacher to teach Putonghua to junior classes and assist in activities concerning Putonghua and reading.	Teach Putonghua to junior classes and support library operation.	Sept 2024 to Aug 2025	Salary for full-time teacher [\$358,520.40]	Satisfactory performance in ongoing appraisal	Performance appraisal and lesson observation	Head of Learning and Teaching Development
Academic	Cater for learner diversity.	Employ 0.3 GM teacher to cater for learning diversity.	Provide better learning support to students	Sept 2024 to Aug 2025	0.3 salary of GM teacher [\$156,492.00]	Satisfactory performance in ongoing appraisal	Performance appraisal and lesson observation	Head of Learning Enhancement

Area	Major Area(s) of Concern	Implementation Plan	Benefits Anticipated	Implementation Schedule	Resources Required	Performance Indicators	Assessment Mechanism	Person-in-charge
IT	Provide technical support to teachers on application of IT in teaching.	Employ 0.5 Technical Support Services Officer for IT support and IT in teaching	Help teachers resolve IT problems and support issues arising from use of computer facilities	Sept 2024 to Aug 2025	0.5 salary of full-time Technical Support Services Officer [\$159,264.00]	Satisfactory performance in ongoing appraisal	Performance appraisal	Head of IT

Summary

Expected Income for 2024-25	(A)	\$683,608.00
Total Expenses Budgeted	(B)	\$674,276.40
Project surplus at 31/8/2025	(A) – (B)	\$9,331.60